

APPENDIX 2

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Shirley McCay
Head of Economic Initiatives
Development Department
Belfast City Council
Cecil Ward Building
4-10 Linenhall Street
Belfast
BT2 8BP

17 September 2009



Dear Shirley,

Thank you for the opportunity last month to present the Cathedral Quarter Steering Group's 'direction of travel' as we develop a plan for Cathedral Quarter. We now feel the essential preparatory work has been done and are eager to liaise with the Development Committee and the Development Department at the most strategic level possible before we take further steps toward the development of a plan.

As we discussed, this is an opportunity to reflect on how we take this initiative forward in tandem with Belfast City Council. We also want to take this opportunity to congratulate Carolyn Mathers on her new post within the Development Department and to express our gratitude for her engagement with the Steering Group over the past year.

By this letter, we request a meeting with the Chair and Deputy Chair of the Development Committee as soon as can be arranged in order to brief them on our progress. It is our intention to invite the Chair and Deputy Chair to sit on the Cathedral Quarter Steering Group or to nominate two other members as the Committee sees fit. By this letter, we also request to be put on the Development Committee calendar to make a presentation on the Cathedral Quarter strategy at their earliest convenience, though we understand that the first available opportunity may not be until November or December.

To the extent that our work is relevant to other Departments within Council we would appreciate your guidance on how best to approach them. We would also be grateful for your guidance on the Development Department's ongoing participation on the Steering Group at an official level.

Sincerely,

Paul McErlean

Paul McErlean, Chair
Cathedral Quarter Steering Group

